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**THE REPUBLIC OF UGANDA**

 **BUKOMANSIMBI DISTRICT LOCAL GOVERNMENT**

**Office of the Secretary District Service Commission**

**P.O Box 293, Masaka, E-Mail:** **Bukomansimbidistrict@gmail.com****.**

**Our Ref:** CR 156/1  **Date:** 10th March 2021

**ADDENDUM OF THE EXTERNAL JOB ADVERT REF;DSC/156/4/01/2021**

Applications are invited from suitably qualified Ugandans to fill the following vacancies existing within Bukomansimbi District Local Government.

Application forms PSC Form 3(Revised 2008) are obtainable from the Office of the Public Service Commission, Kampala, and District Service Commissions country wide, Chief Administrative Officers’ Offices and Town Clerks’ offices or [**www.psc.co.ug**](http://www.psc.co.ug)**.**

Filled forms (3) copies must be accompanied by 3-recent coloured pass port size photographs plus **CERTIFIED** copies of all relevant Certificates/passlips/Transcripts and National ID to reach the **Secretary District Service Commission, P.O. Box 293, Masaka not later than 30th March 2021 before 5:00pm.**

Serving officers should route their applications through their Heads of Departments who should be advised of the closing date to avoid delay.

Note: 1. Please indicate on your PSC form reliable Postal Addresses, Telephone contact and email addresses.

Note 2. Shortlisted applicants will be required during interviews to come along with all the original academic certificates, passlips, transcripts, National ID and evidence of working experience where required.

Note 3. As you come to submit your application, please observe SOPs for preventing the spread of CIVID-19. Thus; wear a face mask, observe social distance, wash your hands and, also sanitize.

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| **JOB TITLE** | **REFERENCE NO.** | **NO. OF VACANCIES** | **Salary Scale** | **Age Limit** |
| Assistant District Health Officer (Maternal Child Health/Nursing) | DSC/BDLG/08/2021 | 1 | U2Sc | 22-45YRS |
| Senior Labour Officer | DSC/BDLG/09/2021 | 1 | U3 | 22-45YRS |
| Parish Chiefs  | DSC/BDLG/10/2021 | 4 | U5 | 22-45YRS |
| Assistant Animal Husbandry Officer | DSC/BDLG/11/2021 | 2 | U5Sc | 22-45YRS |
| Agricultural Officer | DSC/BDLG/12/2021 | 1 | U4Sc | 22-45YRS |

Details of the Job Description and Specifications for the above advertised posts can be obtained from the following offices: Public Service Commission, District Service Commissions countrywide, or visit Ministry of Public Service website [www.publicservice.go.ug](http://www.publicservice.go.ug). Or Bukomansimbi District Local Government Website [www.bukomansimbi.go.ug](http://www.bukomansimbi.go.ug).

**Note 1:** Please indicate on your PSC form reliable Postal Addresses, Telephone contact and e-mail addresses.

**. SECRETARY DISTRICT SERVICE COMMISSION**

**BUKOMANSIMBI DISTRICT**

**Post:** Assistant District Health Officer (Maternal Child Health/Nursing)

**Salary** Scale: U2Sc

**Department:** PrimaryHealth Services

No. of Vacancies: 1

Ref No; DSC/BDLG/08/2021

 **Qualifications**

 A Bachelor’s degree in Nursing or Bachelor’s of Public Health Nursing from a recognized institution with Post Graduate Diploma in Health Services Management or related Management

qualifications from a recognized Institution or; Double Trained Nursing with a Masters Degree in Public Health or equivalent Health Management Qualification.

 Must be registered with Uganda Nurses and Midwives Council.

 Masters Degree in Nursing, Public Health or Public Administration and Management is an added advantage.

 **Key Competences required for the post**

 Coaching and mentoring;

 Planning, organizing and coordinating;

 Accountability;

 Communication;

 Report writing;

 Results oriented;

 Information management;

 Time management;

 Team building; and

 Leadership.

 **Working Experience**:

 At least six (6) years working experience in Nursing Practice three (3) of which should have been in a Senior Health Service management position.

**Post:** Senior Labour Officer

**Salary** Scale: U3

**Department:** Community Based Service

No. of Vacancies: 1

Ref No; DSC/BDLG/09/2021

**Qualifications**

An honors degree in Social Sciences, Social work and Social Administration, Developmental Studies, Human Resource Management from a recognized University/Institution.

**Key Competences required for the post**

 Negotiation and mediation;

 Concern for quality and standards;

 Policy management;

 Communication;

 Ethics and Integrity; and

 Time management.

 **Working Experience**:

Working experience of three (3) years in Labour Management gained at a level of labor officer in government or equivalent level of experience from a reputable organization.

**Post:** Parish Chief

**Salary** Scale: U5

**Department:** Administration

No. of Vacancies: 4

Ref No; DSC/BDLG/10/2021

**Qualifications**

* Diploma in either Public Administration and Management, Social Work and Social Administration, Development Studies or Business Administration

**Key Competences required for the post**

**Key Duties of the Post/Key Result Area**

i. Preparing and compiling reports on parish operations for the attention of the Sub-County Chief.

ii. Collecting and accounting for Local revenue in the Parish.

iii. Preparing work plans and budgets for the operations of the Parish.

iv. Enforcing the implementation of National and Local Government policies, programmes and Council bye-laws in the Parish.

v. Undertaking the mobilization of the Parish Community for Government development

programmes and projects.

vi. Providing technical support to the Parish Council on any matters relating to lower Local Government governance.

vii. Undertaking duties of Secretariat to the Parish Council.

viii. Managing and monitoring Local Government projects implemented in the Parish; and

ix. Coordinating the maintenance of law and order in a parish.

**Post:** Assistant Animal Husbandry Officer

**Salary** Scale: U5Sc

**Department:** Production

No. of Vacancies: 2

Ref No; DSC/BDLG/11/2021

**Qualifications**

A Diploma in Animal Health, Animal Husbandry, Dairy Husbandry or Ranch

Management from a recognized Institution.

**Key Duties of the Post/Key Result Area**

i. Treating and Vaccinating livestock, other domestic animals and poultry;

ii. Training farmers on modern animal husbandry methods and animal nutrition;

iii. Carrying out meat inspection;

iv. Collecting and documenting data on livestock and poultry; and

v. Establishing and enforcing Quarantine.

**Post:** Agricultural Officer

**Salary** Scale: U4Sc

**Department:** Production

No. of Vacancies: 1

Ref No; DSC/BDLG/11/2021

**Qualifications**

An Honors Bachelor of Science Degree in Agriculture or Agricultural Extension Services from a recognized University OR institution.

**Key Competences required for the post**

* Planning, Organizing and Coordinating;
* Coaching and mentoring;
* Accountability;
* Communication;
* Concern for quality and standards; and
* Time management.